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## Course Outline

### Intermediate Health & Safety

Course length: 3 days

Qualification: Intermediate Health & Safety certificate

This training programme provides an opportunity to look more deeply into general health and safety from a supervisory perspective, and successful candidates will be able to help their organisation whatever the size or activity in improving the health and safety culture.

## **SYLLABUS**

### **Aims:**

1. To provide understanding of the main concepts of health and safety.
2. To promote the benefits of health and safety culture.
3. To clarify the roles and responsibilities of individuals, supervisors and management in health and safety.
4. To provide an understanding of health and safety control and improvement strategies available to supervisors.



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## **A. Concept of health & safety**

The expected outcome is that the student:

Understands the main concepts of health & safety and control measures necessary to prevent accidents:

1. Who is at risk
2. Incidence of illness and accidents
3. Health & safety factors and how to use them
4. Costs of poor health & safety

## **B. Accidents in the workplace**

1. Nature of accidents
2. 'Near misses' and the accident triangle
3. Reporting and investigating accidents
4. Key causes and prevention

## **C. Ill health in the workplace**

1. Nature of illnesses and disease
2. Monitoring of health & safety
3. Key causes and prevention

## **D. Legal provisions**

1. Health & Safety at Work Act
2. Regulations and codes of practice
3. Employees rights and responsibilities
4. Penalties and enforcement power
5. Working with enforcement officers
6. Sources of information

## **E. Health & safety organization and management**

1. Introduction to health & safety management
2. Risk assessment
3. Auditing and monitoring
4. Investigating accidents



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## 5. Keeping records

## F. Supervising health & safety

1. The role of the supervisor
2. Monitoring health & safety
3. Motivating and encouraging improvements
4. Training needs and techniques
5. Working with employees
6. Handling conflict
7. Working with management

Cost: £200 per person + VAT



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